

**Safeguarding and Welfare Requirement: State here which EYFS Safeguarding and Welfare Requirement this document relates to.**

Providers must have and implement a policy and procedures to safe guard children



## **CRITICAL INCIDENT POLICY**

### **Policy statement**

**A critical incident is a traumatic incident that could result in death or serious injury to a child or staff member. It is important to manage the incident effectively and support all those affected after the incident has occurred.**

**The definition of a critical incident for the purposes of this policy include:**

- An accident leading to a serious injury or fatality
- Severe injury or severe stress.
- Death or serious injury of a child, parent, staff or volunteer.
- Epidemic
- Pandemic
- Missing /abducted child.
- Major fire or flood.
- An intruder/armed intruder.\*
- Hostage taking.\*
- A disaster in the community, a disturbance or terrorist attack.\*
- Building deemed to be unsafe structurally.
- Gas or lethal substance leakage... \*

### **Procedures**

**Should an incident occur, the manager/deputy manager will take the lead and direct to undertake the following actions**

- **Contact the emergency services**
- **Contact the child's/ adults family from the Nursery phone, or mobile. All information regarding contact details are in the locked cupboard in the Nursery.**
- **Manage and reassure the other children.**
- **Contact the local sfyc office for support and advice.**
- **Agree what to say and contact all parents.**

- **Agree what to say (with the support sfyc local office who can seek advice from experienced press officers, and speak to the media if necessary.**

#### **Actions following the incident**

**The manager will assume responsibility for the following:**

- **Inform Ofsted : 08456404040 setting number: EY345805**
- **Inform local children's services :03005551384**
- **Inform Insurance company : Royal Sun Alliance 01455 255 205**  
**Policy number: RTT209840**  
**Membership Number: 1588**
- **Update your local development team : sfyc East hants : 07590304918 Winchester : 01962847085**
- **Update and debrief staff team.**
- **Write a report ( using clear and specific language)**
- **Review your procedures to see if you can learn anything from the incident.**
- **Consider counselling as necessary, your insurance company or local doctor's surgery may provide this, and your local development team may be able to help support you.**

#### **Ongoing issues**

**After a serious incident, there can be ongoing actions and issues that need to be addressed. These can include distress for staff, children and parents, as well as long term training needs, insurance claims, Or children's services or police investigations. It is important to involve your local Services for young children team who can support you in dealing with these.**

*\*Links to Lockdown Policy*

## **Legal framework**

### *Primary legislation*

- Children Act (1989 s47)
- Protection of Children Act (1999)
- The Children Act (2004 s11)
- Childcare Act (2006)

### *Secondary legislation*

- Children and Families Act (2014)
- Care Act (2014)
- Serious Crime Act (2015)

- Counter-Terrorism and Security Act (2015)

### Further guidance

- Working Together to Safeguard Children (HMG, 2015)
- Statutory guidance on making arrangements to safeguard and promote the welfare of children under section 11 of the Children Act 2004 (HMG 2008)

This policy was adopted by

Jigsaw Nursery

*(name of provider)*

On

*(date)*

Date to be reviewed

*(date)*

Signed on behalf of the provider

Name of signatory

Role of signatory (e.g. chair, director or owner)